

Non-EBVS-recognised Specialist Evaluation Form

YEAR 2021

Non-EBVS-recognised specialists may advise / co-supervise ECPHM Residents enrolled in an ECPHM Residency Programme under the condition that the Credentials Committee of the ECPHM approves the specialist. The minimal requirements are:

1. The specialist's training and expertise, in the area in which the specialist is advising / supervising should be equivalent to an EBVS-recognised specialist, and they should also have contributed to the discipline in terms of publications, presentations, etc..
2. That the specialist passes the College's re-evaluation process every five (5) years.

Non-EBVS-recognised specialists are expected to:

- practise their specialty in a scientific, evidence-based manner which complies with legislation
- be actively involved in the dissemination of knowledge related to their specialty through publications, presentations and teaching
- undertake continual professional development
- demonstrate satisfactory moral and ethical standing in the profession

PART I: General information on the specialist

First name:

Last name:

Date of birth (dd/mmm/yyyy):

Profession / specialty:

Practising profession / specialty since (year only):

PART II: Your status as an Advisor / Co-supervisor within the ECPHM

Have you been approved as a non-EBVS specialists advising / co-supervising an ECPHM Residency Programme before?

- No**, please **continue with PART III & V**
- Yes**, please **continue with PART IV & V**

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PART III: First evaluation as Advisor / Co-supervisor

I herewith confirm that I:

- have at least seven (7) years of experience in my specialty
- spend at least 60 per cent of my working time (based on a 40 hour working week) in that specialty
- have published at least two (2) original scientific articles in peer-reviewed journals as principal (1st, 2nd or last) author
- am actively involved in the dissemination of knowledge related to my specialty

If you filled-out PART III, please continue with PART V

PART IV: Re-evaluation as Advisor / Co-supervisor within the ECPHM

Please note that only activities from the five (5) calendar years preceding the year of re-evaluation can be considered. Exceptions are made for specialists having been on parental leave or longer sick leave (please specify below).

Future activities may not be included.

The re-evaluation will be approved only if at least 80 points are reached in total, taking into account the maximum allowable scores for the different sections. Please note that reaching 80 points is enough and it is not mandatory to list all activities.

It is not mandatory that the scoring includes all of the categories enlisted!

Have you continuously practiced your specialty for at least 24 hours a week during the evaluation period of five (5) years?

- Yes
- No, please specify:

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Category 1: Publications related to your speciality

Only up to 50 points / 5 years from this category will be considered.

Publications (as first author or co-author)	Number of points per publication	Your number of publications	SCORE
International peer reviewed scientific papers, including reviews	10		
National peer reviewed scientific papers, including reviews	6		
Text book author	20		
Text book chapter / text book editor	10		
International report / position paper / implementation document	10		
National report / position paper / implementation document	6		
Case report	6		
Total number of points	<i>(maximum of 50 points will be considered)</i>		

Category 2: Presentations / communications related to your speciality

Only up to 50 points / 5 years from this category will be considered.

Presentations and communications	Number of points per item	Your number of items	SCORE
International conference - speaker	8		
International conference - chair	4		
International conference - poster	5		
National conference - speaker	6		
National conference - chair	3		
National conference - poster	3		
Internat. continuing education and teaching - up to 2 hours lecture	5		
International continuing education and teaching - whole day	10		
National continuing education and teaching - up to 2 hours lecture	3		
National continuing education and teaching - whole day	6		
ECPHM Resident education and teaching - up to 2 hours lecture	5		
ECPHM Resident education and teaching - whole day	10		
Total number of points	<i>(maximum of 50 points will be considered)</i>		

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Category 3: Having coordinated or led meetings, workshops or courses related to your specialty

Only up to 50 points / 5 years from this category will be considered.

Workshop and meetings	Number of points per item & day	Your number of items	SCORE
Coordination or leading of international workshop, meeting or course	5		
Coordination or leading of national workshop, meeting or course	4		
Coordination or leading ECPHM resident workshop, meeting or course	5		
Total number of points	<i>(maximum of 50 points will be considered)</i>		

Category 4: Attendance of congress, meeting, workshop or course related to your specialty

Only up to 30 points / 5 years from this category will be considered.

Attendance of congress, meeting, workshop or course	Number of points per item	Your number of items	SCORE
International congress / meeting / workshop (points / day) <i>A maximum number of 9 points (3 days) / meeting will be considered.</i>	3		
National congress / meeting / workshop (points / day) <i>A maximum number of 6 points (3 days) / meeting will be considered.</i>	2		
Stakeholder meeting (points / meeting)	2		
Total number of points	<i>(maximum of 30 points will be considered)</i>		

Category 5: Herd visits or consultations related to your specialty

Only up to 50 points / 5 years from this category will be considered.

Herd visits or consultancy	Number of points per day	Your number of full days	SCORE
Herd visits or consultancy (points / full day)	0.4		
Total number of points	<i>(maximum of 50 points will be considered)</i>		

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Category 6: Involvement in activities of the ECPHM

Only up to 50 points / 5 years from this category will be considered.

Involvement in ECPHM activities	Number of points per item	Your number of publications	SCORE
Advisor / Co-supervisor of Resident (points / Resident & year)	20		
Advisor / Co-supervisor of Resident in Alternative Programme (points / Resident & year)	7		
ECPHM workshop or conference speaker	6		
Member of ESPHM Veterinary Practitioner Council (points / year of duty)	8		
Exam supervisor, proctor or observer / auditor (points / candidate)	8		
Multiple choice questions for ECPHM exam (points / question)	1		
Assay or problem solving question for ECPHM exam (points / question)	2		
Total number of points	<i>(maximum of 50 points will be considered)</i>		

Category 7: Membership on boards, committees, working groups related to your specialty

Only up to 30 points / 5 years from this category will be considered.

Membership on other boards, committees or working groups	Number of points per item	Your number of items	SCORE
International board / committee (points / year & committee)	5		
National board / committee (points / year & committee)	3		
Total number of points	<i>(maximum of 30 points will be considered)</i>		

Comments to the Credentials Committee:

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SUMMARY

Please fill in considered points / category

	Total points	Considered
Category 1: Publications related to your specialty		<i>max. 50</i>
Category 2: Presentations / communications related to your specialty		<i>max. 50</i>
Category 3: Having coordinated or led meetings, workshops or courses related to your specialty		<i>max. 50</i>
Category 4: Attendance of congress, meeting, workshop or course related to your specialty		<i>max. 30</i>
Category 5: Herd visits or consultations related to your specialty		<i>max. 50</i>
Category 6: Involvement in activities of the ECPHM		<i>max. 50</i>
Category 7: Membership on boards, committees, working groups related to your specialty		<i>max. 30</i>
	Sum:	

PART V: Verification of the document

Please sign the form electronically (alternatively: print, sign and scan the document).

- Follow instructions after clicking on the respective box (Signature)
- Activate the checkbox for locking the document after signing (no changes possible after saving)
- In any case do not edit the document after signing or repeat the signing process, as the system will alert on any changes on the document done post signing

Please send the **signed** form, **together with an updated CV** to the chair of the ECPHM Credentials Committee (credentials@ecphm.org) and the Secretary (secretary@ecphm.org). The CV shall be written in English and proof your activities. Thus, please highlight relevant activities or limit information to those.

The re-evaluation shall be supported by **two (2) letters of reference** from EBVS-recognised Diplomates. Reference letters shall be sent directly by the referees to the chair of the ECPHM Credentials Committee (credentials@ecphm.org) and the Secretary (secretary@ecphm.org). Please find detailed information and a letter template on www.ECPHM.org (link to the document).

Place

Date (dd/mmm/yyyy)

Signature