

## ECPHM Resident Mobility Grant

The ECPHM announces the institution of the “**Resident Mobility Grant**” (RMG), a permanent initiative aimed at encouraging and facilitating the international mobility of the Residents in order to improve their knowledge and skills. The Resident can apply to visit another Institution, Organization, Practice, Research station etc. involved in porcine health management. The ECPHM devotes an annual budget of 20'000 € in total (to be distributed on a “first come, first served principle” based on the application’s date of receipt).

Each ECPHM Resident can apply for a RMG once a year, with a maximum of three grants during her/his residency. Residents that have completed at least one year of their residency, must have submitted their annual self-evaluation report for the preceding year in order to be eligible for a grant. Residents not previously having been granted a RMG will be prioritized. The Resident needs to apply for the grant at least 3 months before the journey. The application as a pdf file (see appendix 1) must be addressed electronically to the Education Committee ([education@ecphm.org](mailto:education@ecphm.org)). The Chair of the Education Committee will inform the applicant about the decision within 20 working days starting from the receipt of the application.

The application needs to include the following information (see appendix 1)

- Time and destination of travel (at least one week)
- Purpose of the visit (for example to learn more about laboratory diagnostics of porcine diseases, swine reproduction, farm management...)
- Name and details of the contact person in the destination organization
- Approval from the supervisor of the Resident
- Approval from the destination organization
- Estimation of the costs of the travel: travelling expenses, accommodation costs, other costs

The maximum amount of money given every year per Resident is 1000 euros. Only expenses that can be proven with receipts or other documents will be reimbursed.

The grant cannot be used for congress or seminar trips alone. However, the Resident can use the money for travelling to congress or seminar, if he/she combines the visit of a destination organization for at least one week before or after the congress.

No reimbursements or fees are refundable to the destination organization.

A maximum of one month after the journey the Resident will fill in the ECPHM Expense Claim Form and send it together with the approval letter and all appropriate receipts to the ECPHM Treasurer, who will transfer the reimbursement to the Resident. The Resident will include with the Expense Claim Form also a short, one-page memo of the activities during the journey and the scientific and/or professional progresses achieved during the visit. These memos will be saved in ECPHM net pages, where other residents can read and learn from them.

**Last update: 20<sup>th</sup> March 2019**

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The European College of Porcine Health Management Ltd (A company limited by guarantee – not having share capital),  
Registered office: 82b High Street, Sawston, Cambridge CB22  
3HJ, UK, Registered number: 06952287

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## Appendix I: APPLICATION FORM

### THE APPLICANT<sup>1</sup>

I, the undersigned

Resident in the Residency Program of the <sup>2</sup>

attending my<sup>3</sup> year under the supervision of

ask to be granted with the RMG for visiting the<sup>4</sup>

for a period of weeks, from<sup>5</sup> to Estimated costs (€)\*:

The aim of the visit is:

Date

I agree.

<sup>6</sup>The Applicant

The Supervisor of the Residency Program<sup>6</sup>

### THE HOSTING INSTITUTION (DESTINATION)<sup>7</sup>

I, the undersigned<sup>8</sup>

of the<sup>4</sup>

in my role of

agree to host the Applicant

within the RMG of the ECPHM. I fully agree on the content of the Resident application

(see above).

The Responsible of the Hosting Destination<sup>8</sup>

Date \_\_\_\_\_

### THE EDUCATION COMMITTEE OF THE ECPHM

Received by e-mail on the \_\_\_\_\_

APPROVED

Signature of the Chair of the Education  
Committee of the ECPHM

NOT APPROVED

Date \_\_\_\_\_

**To be sent to: the Applicant, the Destination<sup>6</sup>, the Treasurer and the Secretary of the ECPHM within 20 working days from the day of receipt.**

<sup>1</sup> The applicant sends the application form to the Hosting Institution. Once the application form comes back from the Destination, the Applicant forward the form to the Chair of the EC ([education@ecphm.org](mailto:education@ecphm.org))

<sup>2</sup> Institution where the Residency of the Applicant takes place

<sup>3</sup> Year of the Residency (first, second and third)

<sup>4</sup> Institution, Organization, Practice, Research station etc. (destination)

<sup>5</sup> Indicate the period of the visit to the destination.

<sup>6</sup> Signatures of the Applicant and her/his Supervisor. The Supervisor, signing this application, declare to fully agree on the mobility to the destination and on the aims of the visit.

<sup>7</sup> The Responsible of the Destination signs the application and sends the form back to the applicant.

<sup>8</sup> The responsible of the recipient destination (Head of Department, Director of a Residency Program, etc.)

\* Please provide a detailed list of expected travelling expenses, accommodation costs, etc.