

## DIPLOMATES RE-CERTIFICATION

### How to submit your re-evaluation form for Re-certification online

**Diplomates of the College** are required to undertake the **Re-certification** at intervals of five years. During this process they will be required to show evidence of their professional activities and that they are continuing to:

- Practise scientific, evidence-based veterinary medicine which complies with animal welfare legislation.
- Publish original scientific articles in peer reviewed national and international journals.
- Present original work at scientific meetings.
- Be actively involved in the dissemination of knowledge related to Porcine Health Management through publication and presentation at continuing education meetings and courses for pig and general practitioners.
- Undertake continual professional development.

They must also satisfy **following requirements**:

- Each Diplomate is required to attend the Annual General Meeting at least twice (2) in five (5) years.
- Each Diplomate needs to practise the specialty of Porcine Health Management for not less than 60 per cent of the professional time with at least 24 hours per week.

Diplomates due for Re-certification will receive a reminder to initiate this process. The Diplomate **Re-evaluation Form** and the **Summary of Professional Activities template** need to be completed and submitted by March 01. The re-evaluation form shall be supported by two **Letters of Reference** from other Diplomates.

### How to submit your Re-evaluation form online

1. Go to [www.ecphm.org](http://www.ecphm.org) and access your personal profile by clicking on Member Icon



2. From your personal dashboard access **My Re-certification Area**

#### My Re-certification

Last re-certification : **2021** Next re-certification due : **2026**

You can download the file(s) you need to fill below :

- ECPHM Dipl. Re-evaluation Form Template 2026
- ECPHM Summary of Professional Activities
- ECPHM Diplomate re-certification\_Reference letter 2026.pdf

You will find detailed information on the process of re-certification at "How to" page

You must upload the completed re-certification form as a single PDF-document by clicking on the button below:

**SUBMIT YOUR RE-CERTIFICATION FORM**

You would be able to download the updated **Re-evaluation form**, the **Summary of Professional Activities template** and the **Reference letter template** from this area.

**3. Complete the Re-evaluation form**

**4. Save all documentation requested in only one PDF document containing everything.**

**5. Click on “Submit your Re-evaluation form” button to fill out the names and the email addresses of two Diplomates who will support you with reference letters**

Re-evaluation Form

Referees
Referee 1 - Lastname*
Referee 1 - Firstname*
Referee 1 - Email*
Referee 2 - Lastname*
Referee 2 - Firstname*
Referee 2 - Email*

**6. Click on “Choose a file” button to upload your PDF document containing everything.**

Evaluation file

CHOOSE A FILE

**7. Click on “Submit” button to submit your documents for Re-certification**

Evaluation file

PDF RE-CERTIFICATION.PDF

Remove

SUBMIT

**8. Please remember that your Reference letters should be forwarded by your Referees to the Chair of the Credentials Committee [credentials@ecphm.org](mailto:credentials@ecphm.org)**